

**WELCOME TO YOUR CITY COUNCIL MEETING**

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

***Call To Order***

***Pledge of Allegiance***

***Roll Call***

**OLD BUSINESS:**

1. Approval of Minutes

**NEW BUSINESS:**

***Audience Participation***

***Presentations:***

2. Briefing from Representative David French

***Council Consideration of Agenda Items:***

3. Resolution No. B-6-19 – Hidden Heroes City
4. Special Use Permit Request – More Than 4 Animals – 417 Fairlane Street
5. Special Use Permit Request – More Than 4 Animals – 315 Fawn Valley Court
6. Ordinance No. 1025 – Standard Traffic Ordinance Adoption
7. Ordinance No. 1026 – Uniform Public Offense Code Adoption
8. Ordinance No. 1027 – Fee, Bond, Court Fees & Costs Established by Municipal Court Judge
9. Ordinance No. 1028 – Vacation of Utility and Drainage Easement 712 First Terrace
10. Ordinance No. 1029 – Vacation of Drainage and Sanitary Sewer Easement 00000 N. Main St
11. Homestead Acres Perimeter Street Fees
12. Award of Bid – Eisenhower Sewer Extension Project (City Project 19-03)

***Reports:***

Department Heads: City Attorney; City Engineer; City Administrator; Councilmembers

***Proclamations***

***Other Items of Interest:***

- Monthly Department Vehicle and Equipment Mileage Reports
- Community & Economic Development Permits/Licenses & Code Enforcement Report

***Adjournment***



City of Lansing  
800 First Terrace  
Lansing, Kansas 66043

## City Administrator's Report

August 15, 2019

### Agenda Items:

Representative French will be present to speak before the governing body.

A Resolution for Lansing to become a Hidden Heroes City is on the agenda for Thursday evening. This resolution would show support from the City to all military caregivers and their families.

A request for three dogs and two laying chickens at 417 Fairlane is on the agenda for Thursday evening. A request for nine outdoor cats at 315 Fawn Valley Court is also on the agenda.

Approval of Ordinance No. 1025 adopts the Standard Traffic Ordinance. Additionally, Ordinance No. 1026 adopts the Uniform Public Offense Code for Kansas cities.

Ordinance No. 1027 establishes fine, bond, court fees and cost schedules set by the Municipal Court Judge. Updates to fees are listed in red.

Ordinance No. 1028 asks for an existing utility and drainage easement north of the building at 712 to be vacated. There are no utilities in the area to be vacated, and a portion of the easement runs under the corner of the existing building. Approval of this ordinance will clean up the property and make the surrounding area more developable. An updated and correct sanitary sewer easement would be filed with the County upon approval of Ord. No. 1028.

The Department of Transportation quit claimed a small portion of property at the corner of Main and Connie to the City. The property includes existing easements, is not buildable independently and is of no value to the City by itself. If the property is included with an adjacent property, the area will become more developable. Ordinance No. 1029 vacates older easements, authorizes the Mayor to execute updated easements, and quitclaim of the property to the adjacent property, owned by Mark Linaweaver.

A request to waive perimeter street fees for Homestead Acres is on the agenda for Thursday evening. The fees for the three lots would be \$114,049.92 based on a collector street. Currently, Mt. Calvary Road dead ends and is not on the City's radar for major improvements in the next thirty years based on the MARC 2050 plan. Other questions that arose during the Council discussion from the 7-18-19 City Council meeting are addressed in the agenda memo.

Bids for the Eisenhower Sewer Extension Project are on the agenda. The low bid came from Westland Construction, Inc at \$188,300. This bid was \$26,790 less than the next low bid, from Linaweaver Construction. Staff is recommending Westland Construction Inc. Funds for this



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project will come from the Wastewater Fund (Fund 50). Staff expects a return on investment over time by wastewater fees from QuikTrip, Aldi, and the western commercial lot. This project also connects Aldi to the City's sewer by a gravity line instead of a grinder pump.

#### **Public Works:**

Our bridge inspections were completed in July by Alfred Benesch & Company. The report outlines suggestions the City can take to keep our bridges in good repair. Six of the City's seven bridges scored in good condition, while our bridge on DeSoto Road on poor condition. Although the bridge along DeSoto is outdated, it did not score low enough to recommend replacement at this time. The City made improvements to the bridge along DeSoto two years ago to extend the life of the structure and is the only bridge within the City to have a posted load limit.

Two lifts of asphalt approximately 6" have been paved on DeSoto Road from the bridge towards the southside of Holiday Drive. Curb installation has been completed in approximately the same area. Staff recently took a drone video of the construction and uploaded it to the City's Facebook page.

Linaweaver Construction is continuing cut and fill work on McIntyre near the 126<sup>th</sup> Street intersection. Grading and compaction of McIntyre Road east of 126<sup>th</sup> St is nearly complete. Grading is 10" below intersections to allow base asphalt to be paved.

Paving and marking on 4H Road was completed last week. Other areas recently completed include Bambi Court, Forest Glen, Fawn Valley Court, and 146<sup>th</sup> St. Areas to be paved this week include Oakmont Drive, Robin Road, Crestview Terrace, Holiday Drive, Willow Court, and Brookwood Street.

As a follow up to the initial sinkhole that developed on Robin Road, the City hired Linaweaver Construction to conduct emergency repairs to replace the portion of the failed pipe that was within our right-of-way. The portion of the pipe the City is responsible for has been replaced, and our roadway is no longer threatened. Once the emergency repairs were completed, we contacted two contractors to give us an estimate to replace the pipe beyond our easement leading to where the water discharges into the creek and place rip rap along the creek to prevent further erosion. The lower estimate totaled \$53,800, which was significantly more than staff was anticipating.

#### **Wastewater:**

Construction of the Northwest Lansing Sewer Relief Project and Golf Course Sewer Project begins this week. Early phases of the project mainly include mobilization, erosion control, clearing, staking, and installation of temporary fencing. Substantial completion for this project is slated for May 21, 2020. Funds for this project were secured last winter and do not necessitate a



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wastewater rate increase. This project opens northwest Lansing for residential development of 105 new homes and improves the wastewater capability for the commercial lot at the corner of Eisenhower & DeSoto.

Bids for the Eisenhower Wastewater project were opened on Friday, with the low bid coming in at \$188,300 from Westland Construction out of Basehor. Two easements are needed for this project. Funds for this project are on hand in the Wastewater Fund.

Appraisals for easements for the Nine Mile Sewer Relief Extension have been completed. The Geotech report is also under staff review. This project would allow the City to service the 148 lots in the Saddle Ridge Estates subdivision, and costs would be offset by sewer taps and fees as the property develops.

#### **Community & Economic Development:**

Community & Economic Development Director Matt Schmitz will brief the Council on progress with dangerous and abandoned structures within the city.

The next Kids Outdoor Movie Night is scheduled for Friday, September 13<sup>th</sup> at 7:30pm at Bernard Park! The next Lansing City Limits event is Saturday, September 21<sup>st</sup> at Lansing Lumber. The Citywide Garage Sale is Friday September 20<sup>th</sup> and Saturday, September 21<sup>st</sup>. The Fall Festival is currently scheduled for Saturday, October 12<sup>th</sup> from 10am-3pm along Angel Falls Trail. Be sure to check out these great events!

The site plan for Leavenworth County COOP's proposed location at the Lansing Business Center was approved at the July 17, 2019 planning commission meeting. The lots were previously rezoned on August 15, 2018.

The monthly Community Development report is included on the agenda for review.

Welcome to Lansing Brown Bear Printing and Happy Hour Wine & Spirits!

#### **Parks & Recreation:**

Staff was briefed on the results of the Parks & Recreation Survey late last week. As expected, pools/aquatics and/or splash pad ranked at the top of the list. However, many citizens stated they did not want any tax increases associated with any improvements. Staff is still working with the consultant on filtering through the surveys and will try to provide a more thorough briefing to the council at an upcoming meeting. The consultant will be present at our October 24<sup>th</sup> work session to go over the process so far.



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**Sales Tax Updates:**

	<b>2018 YTD</b>	<b>2019 YTD</b>	<b>Difference</b>
<b>Local Sales &amp; Use Tax (1.45%)</b>	\$818,397	\$833,156	\$14,759 (1.8%)
<b>County Sales Tax</b>	\$516,260	\$507,028	-\$9,232 (-1.79%)
<b>County Use Tax</b>	\$97,610	\$108,961	\$11,351 (11.63%)
<b>Guest Tax</b>	\$79,432	\$69,876	-\$9,556 (-12.03%)

The special sales tax has generated \$258,278 so far in 2019 and is on pace to generate a total of \$442,762 this year. This year's debt payment for DeSoto Road totaled \$385,000. Since this was implemented in December of 2017, we have been able to build a cushion to help pay for future parks and recreation improvements.

**Meetings & Announcements:**

Due to fewer volunteer hours, library staff is evaluating the programming offered to the community and may realign programming resources to ensure programming is available for all age groups in the community. While we have strong pre-kindergarten programming, we lack consistent programming for school age children. Staff will strive to begin incorporating activities for school-age children in the near future.

The City is accepting applications for the position of a seasonal parks & recreation facility monitor.

There are currently openings on the Lansing Tree Board.

Welcome aboard to new Public Works Director Mike Spickelmier!

Two wastewater trucks, a 2005 F550 and 2002 F350, are currently on the PurpleWave auction site. The auction will conclude August 20<sup>th</sup>.

- Thursday, August 15            City Council Meeting, 7:00pm, City Hall
- Thursday, August 29            City Council Work Session, 7:00pm, City Hall
  - Perimeter Street Fees, City Clerk Updates
- Monday, September 2            Labor Day, City Offices Closed
- Thursday, September 5            City Council Meeting, 7:00pm, City Hall
- Thursday, September 12            Tree Board Meeting, 5:30pm, Activity Center
- Thursday, September 12            PRAB Meeting, 7:00pm, Activity Center
- Wednesday, September 18            Planning Commission Meeting, 7:00pm, City Hall



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- Thursday, September 19
  - Thursday, September 26
- Possible Rezone, TBD
- City Council Meeting, 7:00pm, City Hall  
City Council Work Session, 7:00pm, City Hall

Respectfully Submitted,

Tim Vandall