

WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

Call To Order

Pledge of Allegiance

Roll Call

OLD BUSINESS:

1. Approval of Minutes

NEW BUSINESS:

Audience Participation

Presentations:

2. Waste Management/Deffenbaugh Recycling Discussion

Council Consideration of Agenda Items:

3. Renewal of Special Use Permit - 292 W Gilman Rd - More Than 4 Animals
4. Renewal of Special Use Permit – 224 Debra – More Than 4 Animals
5. Renewal of Cereal Malt Beverage License – Petro Deli #2 Inc.
6. Renewal of Cereal Malt Beverage License – Truman Town LLC dba Woody's Gas Express
7. Renewal of Cereal Malt Beverage License – Shree Nivas Inc. dba Finish Line
8. Award of Bid – NW Relief Sewer Project (City Projects 17-04 and 18-02)
9. Ordinance No. 1013 – Condemnation Ordinance for NW Relief Sewer Project 18-02
10. Lansing Historical Museum – Discontinue Operations
11. Executive Session – Consultation with Attorney

Reports:

Department Heads: City Attorney; City Engineer; City Administrator; Councilmembers

Proclamations

Other Items of Interest:

12. Operation Greenlight Handout
13. Community & Economic Development Permits/Licenses & Code Enforcement Report
November

Adjournment



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report

December 6, 2018

Agenda Items:

John Blessing from Waste Management/Deffenbaugh will be present to talk about the state of recycling and recycling supply/demand issues worldwide. About 83% of our customers currently pay \$16.19/month for trash and recycling, and the remainder of our customers on senior trash/recycling pay \$13.69/month. Our current contract with Waste Management allows for an inflationary increase in March 2020, with the contract concluding March 2021.

Three cereal malt beverage license renewals are on the agenda for Thursday evening.

Two special use permit renewals are on the agenda for Thursday evening.

Seven bids were received for the Northwest Lansing Sewer Relief Project. The bids were very positive, with the two lowest bids being Linaweaver Construction at \$2,066,372 and Site Rite Construction out of Kansas City, Missouri at \$2,046,024, a difference of \$20,348 or about 1%. This difference falls within the 2% threshold which would allow the City Council to employ a local preference based on our purchasing policy. A copy of the policy which allows for local preference is included in the agenda materials.

As of December 3rd, we have signed agreements with all but five property owners (some owners have multiple tracts of property). These easements are necessary for construction of the Northwest Lansing Sewer Relief Project, which improves our wastewater capacity and replaces old and undersized lines. Although Ord. 1013 is on the agenda for Thursday evening, staff will continue negotiating with property owners as long as possible to facilitate the completion of easement acquisition.

Staff still has not heard anything from the Historical Society or their attorney. Following discussions with our insurance company, the City will put forward a formal motion to cease operations of the building, which evokes Section Six of the 2005 agreement. Evoking this reverts the property back to the Historical Society. Although it would have been nice to have a signed document stating the LHS acknowledges this course of action, the fact that they have changed the alarm code without the City's knowledge or consent clearly indicates their belief that they believe the building is their property. Once approved, the City will cancel our insurance on the property.

Staff is requesting an executive session for 45 minutes for attorney client privilege.



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Wastewater:

Seven bids were received for the Northwest Lansing Sewer Relief Project. The bids were very positive, with the two lowest bids being Linaweaver Construction at \$2,066,372 and Site Rite Construction out of Kansas City, Missouri at \$2,046,024, a difference of \$20,348 or about 1%. This difference falls within the 2% threshold which would allow the City Council to employ a local preference based on our purchasing policy. A copy of the policy which allows for local preference is included in the agenda materials.

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Design work continues on the 9 Mile Interceptor Relief Sewer Extension. Staff has reviewed sanitary plans for the Saddle Ridge Development and returned comments to the design engineer.

Public Works:

Staff received notification that our contract for Operation Green Light is up for renewal soon. Lansing's proportion of the program is \$2,400. Materials received from MARC are in the council materials. Following the discussion on this topic last year, staff has asked a representative to attend an upcoming meeting in January to discuss the program.

Work on McIntyre has temporarily ceased until at least the week of December 10th. If the weather cooperates, the contractor may attempt to pour a layer of asphalt. Shortly thereafter, the project is anticipated to be complete until Spring.

Thanks to all of the staff for their hard work following the snowstorm on November 25th! Great job to Jeff Focht and the crew!

Sales Tax Updates:

	2017 YTD	2018 YTD	Difference	+ .45% Special
Local Sales (1%) & Use Tax	\$904,451	\$922,187	\$17,736 (1.96%)	\$410,272
County Sales Tax	\$805,548	\$814,308	\$8,760 (1.09%)	-
County Use Tax	\$152,826	\$158,688	\$5,862 (3.84%)	
Guest Tax	\$126,685	\$108,935	-\$17,750 (-14.01%)	-



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Community & Economic Development:

The owner of the property at 400 Main in Lansing has submitted an application for preliminary development plan approval. As this property is within the MSOD, this will be reviewed at the Planning Commission meeting on December 19th.

The Spec Building Program was approved by both Leavenworth County Development Corporation and Leavenworth County Port Authority. Staff will keep the council informed of upcoming projects that would impact Lansing.

The site plan has been submitted and grading has begun on the Duck's Carpet Cleaning building in the Lansing Business Park. We are excited for this great new business to come to Lansing.

Nails by Bre opened in the Salon Cooperative recently!

Community & Economic Development Director Matt Schmitz and the Planning Commission are still working to finalize the Unified Development Ordinance. The Planning Commission plans to discuss Chapters 5, 6, 7, and 8 at the December Planning Commission meeting. Additionally, Mr. Schmitz is attempting to set up meetings with local developers and stakeholders to discuss the changes.

A summary of all building inspection and code enforcement actions are included in the council materials.

Meetings & Announcements:

There are currently openings for the Library Board and Tree Board.

- Thursday, December 6 City Council Meeting, 7:00pm, City Hall
- Wednesday, December 19 Planning Commission Meeting, 7:00pm, City Hall
- Thursday, December 20 City Council Meeting, 7:00pm, City Hall
- Monday, December 24 Christmas Eve, City Offices Closed
- Tuesday, December 25 Christmas, City Offices Closed
- Tuesday, January 1 New Year's Day, City Offices Closed
- Thursday, January 3 City Council Meeting, 7:00pm, City Hall
- Wednesday, January 16 Planning Commission Meeting, 7:00pm, City Hall
- Thursday, January 17 City Council meeting, 7:00pm, City Hall
- Thursday, January 31 City Council Work Session, 7:00pm, City Hall



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Respectfully Submitted,

Tim Vandall