

**WELCOME TO YOUR CITY COUNCIL MEETING**

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

***Call To Order***

***Pledge of Allegiance***

***Roll Call***

**OLD BUSINESS:**

1. Approval of Minutes

**NEW BUSINESS:**

***Audience Participation***

***Presentations***

***Council Consideration of Agenda Items:***

2. League of Kansas Municipalities Voting Delegates
3. Library Advisory Board Appointment
4. Parks & Recreation Advisory Board Appointments
5. Infill Development Policy
6. Resolution B-5-18 – DeSoto Road Project Authorization and Financing Authority
7. Resolution B-6-18 – Sale of General Obligation Bonds Series 2018-A
8. Executive Session – Consultation with Attorney

***Reports:***

Department Heads: City Attorney; City Engineer; City Administrator; Councilmembers

***Proclamations***

***Other Items of Interest:***

9. Monthly Department Vehicle and Equipment Mileage Reports
10. Police Department Interaction Letter

***Adjournment***



City of Lansing  
800 First Terrace  
Lansing, Kansas 66043

**City Administrator's Report**  
September 20, 2018

**Agenda Items:**

The governing body will need to designate three voting delegates for the League of Kansas Municipalities annual conference. The conference takes place October 6-8 in Topeka.

An appointment of Michelle Steger to the Library Advisory Board is on the agenda for Thursday evening. Additionally, Steven Lillard and Casey Worrall are recommended to fill openings on the Parks & Recreation Advisory Board.

Following comments from councilmembers at the work session, staff updated the Infill Development Incentive Policy to allow for the construction of duplexes, in addition to single family residential. Staff believes this reduces a contractor's up-front costs approximately \$4,000-\$4,500. Based on our projected mill levy next year, a residential property appraised at \$250,000 would generate around \$1,450 in property taxes per year for the City. The updated policy is included on the agenda.

Resolution B-5-18 authorizes the improvement of a main trafficway within the City of Lansing (DeSoto Road) and provides for the payments of those costs. This is the first step in issuing the debt to pay for the DeSoto Road improvements from Eisenhower to Ida Street.

Resolution B-6-18 authorizes the sale of General Obligation Bonds. Bid opening is September 19<sup>th</sup>, so the final amount can still be increased or decreased depending on the final bid. The engineer's construction estimate is currently \$6.3million, with a little over \$1million for Westar and construction inspections. We anticipate about \$1,812,000 grant dollars remaining. Many of these items are still projections, so the numbers will change based on final bid figures. The special sales tax is currently on pace to generate \$444,000 per year, so if bids come in at the engineer's estimate, there should be more than enough to pay for the debt service.

Staff is requesting a 30 minute executive session for attorney client privilege.

**Wastewater:**

Easement descriptions for the Northwest Lansing Relief Sewer Project and Master Plan Project #1 have been delivered to the City's appraisal consultant. Plan review and permitting continues. This would service new growth in northwest Lansing, as well as alleviate some of the flow on existing smaller lines in the Woodland Ave area.



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The preliminary alignment for the Nine Mile Interceptor Relief Extension has been selected and survey work is complete. The engineer is continuing work on the design. This project would handle full buildout of the Saddle Ridge Estates subdivision.

**Public Works:**

The DeSoto Road bid opening is September 19<sup>th</sup> at 1:30pm in Topeka. Staff will be listening to the bid opening online. The City still has significant funds remaining for the project. Since KDOT is administering the project, the City will need to pay KDOT within 45 days of the bid opening.

**Community & Economic Development:**

A rezoning application for the property just north of McIntyre & K7 on the west side of the Highway is on the upcoming planning commission agenda. The 9.8 acre property is currently owned by Emmanuel Baptist Church. The application would change the zoning from RR2.5 to B2.

The final plat for phase one of Fairway Estates fifth plat is on the Planning Commission agenda for September 19<sup>th</sup>. The first phase consists of 37 lots. Please feel free to let Community & Economic Development Director Matt Schmitz know if you have any questions, comments, or concerns about this.

City staff responded to 45 code enforcement items in August (the COE was on vacation for one week in August). Of the 45 enforcement items, 25 were for grass over 12” in height, seven were for signs within the ROW, five were for outdoor storage, two were for grass clippings in road, and two were for nuisances (trash). There was also one action for tree issues, vehicles on grass, inoperable vehicle, and nuisance/fence repair.

Staff anticipates the final draft of the UDO to be returned soon. Once this is complete, staff will attempt to set up meetings with local developers and shareholders to garner additional input. Staff intends to provide the UDO to the Planning Commission for their review for a two-week period. Once that period is complete, staff will host a work session with the Planning Commission to discuss the UDO. It is staff’s goal to have this complete by the end of the year.

**Meetings & Announcements:**

We currently have openings on the Tree Board and Planning Commission.

- Wednesday, September 19 Planning Commission Meeting, 7:00pm, City Hall
- Thursday, September 20 City Council Meeting, 7:00pm, City Hall
- Friday, September 21-22 Fall Citywide Garage Sale
- Saturday, September 22 Lansing City Limits, Lansing Lumber



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- Thursday, September 27 City Council Work Session, 7:00pm, City Hall
- Thursday, October 4 City Council Meeting, 7:00pm, City Hall
- Saturday, October 13 Fall Festival, Angel Falls Trail
- Thursday, October 18 City Council Meeting, 7:00pm, City Hall
- Thursday, October 25 City Council Work Session, 7:00pm, City Hall
- Saturday, October 27 Spooky Center, 3-5:30pm, Activity Center

Respectfully Submitted,

Tim Vandall