

**Call To Order:**

The regular meeting of the Lansing City Council was called to order by Council President Gene Kirby at 7:00 p.m.

**Roll Call:**

Council President Kirby called the roll and indicated which Councilmembers were in attendance.

**Councilmembers Present:**

**Ward 1:** Gene Kirby and Dave Trinkle

**Ward 2:** Andi Pawlowski

**Ward 3:** Jesse Garvey and Kerry Brungardt

**Ward 4:**

**Councilmembers Absent:** Tony McNeill, Don Studnicka, Gregg Buehler and Mayor Smith

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**OLD BUSINESS:**

**Approval of Minutes:** Councilmember Pawlowski moved to approve the regular meeting minutes of June 6, 2019, as presented. Councilmember Trinkle seconded the motion. The motion was approved with Councilmember Brungardt abstaining from the vote.

**Audience Participation:** Council President Kirby called for audience participation and there was none. Council President Kirby recognized Representative David French and County Commissioner Chad Schimke, who were in attendance at the meeting.

**Presentations**

**COUNCIL CONSIDERATION OF AGENDA ITEMS:**

**Ex-Officio Member for Parks & Recreation Advisory Board Appointment:** Councilmember Trinkle moved to appoint Gene Kirby as an Ex-Officio member of the Parks & Recreation Advisory Board. Councilmember Brungardt seconded the motion.

- Councilmember Pawlowski stated surprise.
  - Councilmember Trinkle asked have we investigated this guy.
    - City Attorney Greg Robinson replied Chief did a background check.

The motion was unanimously approved.

**Special Use Permit Request – More than 4 Animals – 411 Hillbrook Ct:** Councilmember Trinkle moved to approve the special use permit for more than 4 animals at 411 Hillbrook Ct. Councilmember Garvey seconded the motion.

- Councilmember Pawlowski stated she wants to talk, I think.
  - City Attorney Greg Robinson responded I just said she could come up here if she wanted to.
    - Councilmember Kirby replied she would rather not.
      - Councilmember Pawlowski stated from reading the stuff over, it appeared to me that your more than 4 animals was by accident.
        - Resident Heather Jones responded we inherited 3 animals when my grandmother passed away. One of them passed away a few weeks ago so now we are down to five – 2 cats and 3 dogs.
          - Councilmember Pawlowski asked so when you get down to four, you're not going to go back up to five probably.
            - Resident Heather Jones replied more than likely not.

The motion was unanimously approved.

**Independence Day Celebration Special Event Permit and Temporary Special Event CMB/Beer Sales:** Councilmember Brungardt moved to approve the Temporary Special Event Permit and Temporary Special Event Cereal Malt Beverage License to Elite Occasions for the selling of Cereal Malt Beverages and

Beer not to exceed 6% Alcohol by Volume at the Independence Day Celebration Event. Councilmember Trinkle seconded the motion. The motion was unanimously approved.

**Award of Bid – Municipal Annex Building Tuck Pointing Repairs:** Councilmember Brungardt moved to approve the bid from Renz Restoration to remove and repair the sealant and masonry at the municipal annex building in an amount not to exceed \$26,010.00. Councilmember Trinkle seconded the motion.

- Councilmember Pawlowski asked did we set money aside for this in the budget. I forgot what we did with this.
  - City Administrator Tim Vandall replied we originally planned on doing this in 2020 and then I think at a work session a couple of months ago we had talked about how we had received the grant to offset the costs for the Records Management System. And since we got the grant for the Records Management System, that money will be used for this.
    - Councilmember Pawlowski stated ok.
- Councilmember Garvey asked we only got one bid.
  - City Attorney Greg Robinson responded one complete bid.
    - Councilmember Garvey stated complete, yes.
      - City Administrator Tim Vandall responded I think we had received other ones that were of lesser completion.
- Councilmember Kirby asked they were a low bid last year weren't they. Looks like you talked to them before.
  - Library Director Terri Wojtalewicz replied yes, we had talked to them last year to get a quote for in the future and we didn't move forward with it last year.

The motion was unanimously approved.

**REPORTS:**

**Department Heads:** Parks & Recreation Director Jason Crum updated the Council on the Master Plan. GIS data has been compiled by the Community & Economic Development department and the County. He asked the Council to take a look at the website, [www.ActivateLansing.org](http://www.ActivateLansing.org), that has been developed for the Parks Master Plan Project, in particular the public survey, and see if they have any feedback to pass along.

- Councilmember Pawlowski passed along she has seen a Party in the Park sign in a neighborhood in Merriam. She thought is was an event put on by the Parks Department of Merriam, not the neighborhood and thought it was a great idea.

Public Works Director Jeff Rupp thanked Tim Vandall and the City Council for allowing him to serve as the Public Works Director. His job was a lot easier thanks to Jeff Focht, Kenny Payne, Chris Hermann, Tom Kusler, Jim Ogden, Mike Henre, Yomi Alli, Cindy Tripp and Becky Savidge.

- Councilmember Trinkle, Councilmember Kirby, Councilmember Pawlowski and Councilmember Garvey thanked Jeff with Councilmember Brungardt letting him know he did a marvelous job.

Community & Economic Development Director Matthew Schmitz updated the Council on the condemnation projects within the city. Three commercial and nine residential structures are in the works. Some of these will come before the Council at the next meeting.

- Councilmember Trinkle asked if someone purchased one of these places that is being condemned, it is zoned as commercial but has a house on it, can they tear the house down and build another house on it.
  - Community & Economic Development Director Matthew Schmitz responded once you re-zone a property, example a residential property to commercial, if anything happens to that house, you can't put another house on it. It has to be sold as commercial property.
    - City Attorney Greg Robinson stated the use has to stay the same. It can't be turned into something it's not.

Community & Economic Development Director Matthew Schmitz continued that there is a 3-lot plat being developed on Mt Calvary Road and a question has come up on whether or not they would be required to pay perimeter street fees with the total being around \$110,000.

- Councilmember Kirby asked if it's within our code for perimeter street fees to be paid.

- o Community & Economic Development Director Matthew Schmitz said it is but in his opinion this one is questionable due to no public street being put in. Perimeter street fees make sense when a development is being put in that involves a large amount of lots, ground and a public street being put in. This situation involves tract split lots with three homes being put in so it's a little more difficult.

**City Attorney:** City Attorney Greg Robinson updated the Council on the filing of the eminent domain action on a property for a sewer project. There was a court hearing and the judge approved it as a public purpose and the appraisers are agreed upon. There will be a hearing in July because the appraisers report is due August 2<sup>nd</sup>.

- Councilmember Pawlowski asked several parcels didn't settle with the Main Street Enhancement project but the City was told to go ahead, start the project and those parcels were done later. Does this project need to be held off?
  - o City Administrator Tim Vandall stated he understood it was able to progress while the numbers are getting finalized.
    - Greg Robinson replied once we have the number, we can proceed. However, if we don't pay the number, it becomes void.
      - City Administrator Tim Vandall the part that has been challenging about this is the properties on the east. Typically, you want to start properties on the lower end and work your way up. So, we normally want to start east and go west, not west and go east.

**City Engineer:** City Engineer Matt Harding had nothing to report.

**City Administrator:** City Administrator Tim Vandall asked the Council to check out the website Parks & Recreation Jason Crum directed them to, [www.ActivateLansing.org](http://www.ActivateLansing.org), and any feedback they have will be directed back to the consultant. Alliance Against Family Violence will be having a fundraiser and Councilmembers have been sent a flyer with details.

**Governing Body:** Councilmember Trinkle suggested Parks & Recreation Director Jason Crum gets the new Advisory Board member, Gene Kirby, the PRAB polo shirt. Councilmember Kirby thanked Public Works Director Jeff Rupp for getting things moving and wished him good luck.

Councilmember Pawlowski and Councilmember Garvey echoed Councilmember Kirby's sentiments and told Public Works Director Jeff Rupp to enjoy his retirement.

**ADJOURNMENT:**

Councilmember Garvey moved to adjourn. Councilmember Pawlowski seconded the motion. The motion was unanimously approved. The meeting was adjourned at 7:25 p.m.

**ATTEST:**

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Louis E. Kirby, Council President

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Sarah Bodensteiner, City Clerk